

SUPPLEMENTAL/BID BULLETIN NO. 1 For LBP-HOBAC- ITB-GS-20210106-01

PROJECT

Lot 1 - 27,200 Pcs. Institutional Polo Shirt

Lot 2 - 35,000 Pcs. Green Long-Sleeved Shirt

IMPLEMENTOR

Procurement Department

DATE

February 4, 2022

This Supplemental/Bid Bulletin is issued to modify, amend and/or clarify certain items in the Bid Documents. This shall form an integral part of the Bid Documents.

Modifications, amendments and/or clarifications:

- 1) The bidder/s are encouraged to use the Bid Securing Declaration as Bid Security.
- 2) In view of the lifting of the suspension of the implementation of the mandatory submission of PhilGEPS Certificate of Platinum Registration and Membership in competitive bidding and limited source bidding per GPPB Resolution No. 15-2021 effective January 1, 2022, bidders are required to submit their PhilGEPS Certificate of Registration (Platinum Membership) during bid submission, in lieu of the Class "A" eligibility documents, which were uploaded and maintained current and updated in PhilGEPS. Failure by the prospective bidder to submit a PhilGEPS Certificate of Platinum Registration and membership with current and updated Class Eligibility Documents shall result in its automatic disqualification.
- 3) Technical Specifications (Annexes D-1 to D-7 & E-1 to E-4), Schedule of Requirements (Section VI), Technical Specifications (Section VII) and Checklist of Bidding Documents (Item Nos. 11 & 12 of Eligibility & Technical Components) have been revised. Please see attached revised Annexes D-1 to D-7 & E-1 to E-4 and specific sections of the Bidding Documents.

ATTY, HOMORIO T. DIAZ, JR. Head, HOBAC Secretariat

Schedule of Requirements

The delivery schedule/contract period expressed as weeks/months/years stipulates hereafter a delivery/performance period which is the period within which to deliver the goods or perform the services in the project site/s.

Lot No.	Description	Quantity	Delivery Period
1	Institutional Polo Shirt	27,200 pcs.	See Delivery Schedule per attached Revised Annexes D-2 & D-3 Delivery Site: Ground Floor, LANDBANK Plaza Building, 1598 M.H. Del Pilar corner Dr. J. Quintos Streets, Malate, Manila Contact Person: Darlene B. Cristobal Telephone No.: 8522-0000 local 2686
2	Green Long-sleeved Shirt	35,000 pcs. (17,500 pcs Medium & 17,500 pcs Large)	See Delivery Schedule per attached Revised Annex E-1. Delivery Site: Ground Floor, LANDBANK Plaza Building, 1598 M.H. Del Pilar corner Dr. J. Quintos Streets, Malate, Manila Contact Person: Darlene B. Cristobal Telephone No.: 8522-0000 local 2686

	Name of Bidder	
_	Signature over Printed Name of	
	Signature over Printed Name of Authorized Representative	

Technical Specifications

Specifications

Statement of Compliance

Bidders must state below either "Comply" or "Not Comply" against each of the individual parameters of each Specification preferably stating the corresponding performance parameter of the product offered.

Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and crossreferenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature. unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.

Lot 1: 27,200 Pieces Institutional Polo Shirt

Notes:

- 1. Specifications and artwork per attached Revised Annexes D-1 to D-7
- The Lowest Calculated Bidder must submit the following within five calendar days from the date of bidding:
 - Eight (8) actual samples (1 pc. per size XS to 4XL) with printed design; and
 - PTRI Test Result for one (1) sample.
 As confirmed with the PTRI, The available test is for fiber composition only.

Non-submission of the above requirements may result in the post-disqualification of the bidder.

Please state here either "Comply" or "Not Comply"

Lot 2:	35,000	Pieces	Green	Long-sleeved
	Shirt			

Please state here either "Comply" or "Not Comply"

Notes:

- Specifications and artwork per attached Revised Annexes E-1 to E-4.
- The Lowest Calculated Bidder must submit the following within five calendar days from the date of bidding:
 - a. Two (2) actual samples (1 pc. Medium and 1 pc. Large) with printed design; and
 - b. PTRI Test Results for two (2) samples (1 pc. Medium and 1 pc. Large). As confirmed with the PTRI, The available test is for fiber composition only.

Non-submission of the above requirements may result in the post-disqualification of the bidder.

	Name of Bidder
-	Signature over Printed Name of
	Authorized Representative

Checklist of Bidding Documents for Procurement of Goods and Services

The documents for each component should be arranged as per this Checklist. Kindly provide guides or dividers with appropriate labels.

Eligibility and Technical Components (PDF File)

- 1. The Eligibility and Technical Component shall contain documents sequentially arranged as follows:
 - o Eligibility Documents Class "A"

Legal Eligibility Documents

1. Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages)

Technical Eligibility Documents

- 2. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder. (sample form Form No. 7).
- 3. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the last five (5) years from the date of submission and receipt of bids. The statement shall include all information required in the sample form (Form No. 3).
- Statement of the prospective bidder identifying its Single Largest Completed Contract (SLCC) similar to the contract to be bid within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the sample form (Form No. 4).

Financial Eligibility Documents

5. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.

 The prospective bidder's computation for its Net Financial Contracting Capacity (NFCC) following the sample form (Form No. 5), or in the case of Procurement of Goods, a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

o Eligibility Documents - Class "B"

- 7. Duly signed valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit its legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, provided, that the partner responsible to submit the NFCC shall likewise submit the statement of all its ongoing contracts and Audited Financial Statements.
- 8. For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos, Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

Technical Documents

- 10. Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
- 11. Section VI Revised Schedule of Requirements with signature of bidder's authorized representative.
- 12. Section VII Revised Specifications with response on compliance and signature of bidder's authorized representative.
- 13. Duly notarized Omnibus Sworn Statement (OSS) (sample form Form No.6).

Note: During the opening of the first bid envelopes (Eligibility and Technical Component), only the above documents will be checked by the BAC if they are all present using a non-discretionary "pass/fail" criterion to determine each bidder's compliance with the documents required to be submitted for eligibility and the technical requirements.

- Post-bidding Documents/Requirements [The Lowest Calculated Bidder must submit the following documents/requirements within five (5) calendar days from the date of bidding]:
 - 14. Eight (8) actual samples (1 pc. per size XS to 4XL) with printed design for Lot 1 & Two (2) actual samples (1 pc. Medium and 1 pc. Large) with printed design for Lot 2.
 - 15. PTRI Test Results.
- Post-Qualification Documents/Requirements <u>[The bidder may submit the following documents/requirements within five (5) calendar days after receipt of Notice of Post-Qualification]:</u>
 - Business Tax Returns per Revenue Regulations 3-2005 (BIR No.2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through EFPS.
 - 17. Latest Income Tax Return filed manually or through EFPS.
 - Original copy of Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
 - 19. Original copy of duly notarized Omnibus Sworn Statement (OSS) (sample form Form No.6).
 - 20. Duly notarized Secretary's Certificate designating the authorized signatory in the Contract Agreement if the same is other than the bidder's authorized signatory in the bidding (sample form Form No. 7).

Financial Component (PDF File)

- The Financial Component shall contain documents sequentially arranged as follows:
 - Duly filled out Bid Form signed by the Bidder's authorized representative (sample form - Form No.1).
 - 2. Duly filled out Schedule of Prices signed by the Bidder's authorized representative (sample form Form No.2).

Note: The forms attached to the Bidding Documents may be reproduced or reformatted provided the information required in the original forms and other requirements like signatures, if applicable, are complied with in the submittal.

	LANDBANK INSTITUTIONAL POLO SHIRT LANDBANK Technical Specifications
Material	24 counts CVC pique (honeycomb cotton)
Make	 front– green with gold and black combination, cut and sew polo shirt back– green placket– all black with two (2) clear buttons; 1.25 inches width; 5 inches length double edge sewing at the hemline (3/4 inch to 1)
	inch – the size of folded hem) • XS – 18 inches x 26 inches (+/ - 0.5" on length and
Size	 XS - 18 Inches x 20 Inches (1) on sentengen width tolerance) S - 19 inches x 27 inches (+/- 0.5" on length and width tolerance) M - 20 inches x 28 inches (+/- 0.5" on length and width tolerance) L - 21 inches x 29 inches (+/- 0.5" on length and width tolerance) XL - 22 inches x 30 inches (+/- 0.5" on length and width tolerance) XXL - 23 inches x 31 inches (+/- 0.5" on length and width tolerance) 3XL - 24 inches x 32 inches (+/- 0.5" on length and width tolerance) 4XL - 25 inches x 33 inches (+/- 0.5" on length and width tolerance) 4XL - 25 inches x 33 inches (+/- 0.5" on length and width tolerance)
Sleeves	 upper length- without cuffs - 8 inches; with cuffs - 9 inches lower length- without cuffs - 3 inches; with cuffs - 4 inches
	• opening with cuffs- 6 to 7.5 inches (Depending on
	the polo shirt size)
	 1 - inch knitted cuffs Armhole curve - 8 to 10.5 inches (Depending on the polo shirt size)
	*Please see Annex A1 to A2 for the dimensions of armhole curve, sleeve opening and collar. * Please see Annex B on how to measure the armhole curve, sleeve opening with cuffs and collar.
Collar	knitted collar
Collai	length– 16.5 inches to 17 inches width– 3 inches
Fabric Comp	60% COTTON (+/- 2% TOLERANCE) 40% POLYESTER (+/- 2% TOLERANCE) 42-44 SPI (Physical Count)

front— 3 colors (LBP logo – green, gold, and white); full Printing logo embroidery Size of logo: Length - 3.25 inches Height - 2 inches Diameter of the emblem/logo – 1.5 inches * Please take note that the white part around the logo should also be included in the embroidery. • back- 1 color (Serving the Nation- white); 3 colors (LBP Logo - green, gold and white; rubber print) Size of LANDBANK LOGO: Length - 4.724 inches Height of emblem/logo - .67 inches Height of "LANDBANK" - .43 inches Size of Serving the Nation: Length - 11.811 inches Height - 1.25 inches Distances: Distance from back nape to LANDBANK logo – 3 inches 2. Distance from LANDBANK logo to Serving the nation 2.75 inches **LANDBANK** LANDBANK Serving the Nation Pantones for the LANDBANK Logo Color Pantone CMYK C:80, M:0, Y:100, K:0 Pantone 355C Green Yellow Gold | Pantone 130C | C:0, M:25, Y:81, K:0 10 pieces of t-shirt per plastic pack (individually folded) **Packaging** 10 packs per package 27,200 pcs. Quantity *Breakdown of sizes will be sent upon receipt of Notice of Award. **1**st tranche – 15, 200 pcs. Delivery - after 60 calendar days upon receipt of NTP and PO 2nd tranche - 6,000 pcs.

 after 75 calendar days upon receipt of NTP and PO

3rd tranche - 6,000 pcs.

- after 90 calendar days upon receipt of NTP and PO

Other Requirements

- Supplier must submit eight actual samples (1 pc per size XS TO 4 XL) with printed design within five (5) calendar days from the date of bidding.
- One sample must be PTRI-tested (c/o supplier) and the PTRI test results should be submitted up to 5 calendar days from the date of bidding.
 As confirmed with the PTRI, as of now, the available test is for fiber composition only.
- 3. The submitted compliant samples will be signed-off by both the supplier and the end-user.
- Any damaged or defective items should be immediately replaced by the supplier. Otherwise, the corresponding cost will be deducted from the final payment.







Serving the Nation

INSTITUTIONAL POLO SHIRT 2022

*Measurement: inches



Standard Polo Shirt Size (Unisex)

	XS	S	M	L	XL	2XL	3XL	4XL
Length*	26"	27"	28"	29"	30"	31"	32"	33"
Width**	18"	19"	20"	21"	22"	23"	24"	25"

^{*}Length - back to bottom hem of the shirt

Dimensions of Armhole curve, sleeve opening and collar

size in inches	XS	S	М	L	XL	2XL	3XL	4XL
ARMHOLE curve	8	8 1/2	9	9 1/2	10	10 1/2	10 1/2	10 1/2
SLEEVE OPENING (GREEN)	6	6 1/4	6 1/2	7	7 1/4	7 1/2	7 1/2	7 1/2
CUFF OPENING (BLACK)	5	5 1/4	5 1/2	6	6 1/4	6 1/2	6 3/4	6 3/4
COLLAR LENGTH	16.5 to	16.5 to	16.5	16.5	16.5	16.5 to	16.5	16.5
	17	17	to 17	to 17	to 17	17	to 17	to 17

^{**}Width – armpit to armpit across front of garment

Measurement of Green, Yellow and Black Fabrics (front of shirt)

	XSMALL		SN	SMALL		MEDIUM		RGE
	LEFT	RIGHT	LEFT	RIGHT	LEFT	RIGHT	LEFT	RGHT
GREEN	3 3/4	9	4	9 1/2	4 1/4	11	4 1/2	11
YELLOW	5 1/4	2	5 1/2	2	7	3	7	2 3/4
BLACK	15 3/4	12 3/4	16	13	15 3/4	13	16	13

	XL		XXL		XXXL		4XL	
	LEFT	RIGHT	LEFT	RIGHT	LEFT	RIGHT	LEFT	RIGHT
GREEN	5	11	5 1/4	12 1/2	5 1/4	12 1/2	5 3/4	13
YELLOW	6 3/4	3	8	3 1/4	8 1/2	3 1/2	9	4
BLACK	17 1/2	14	18	14	17 1/2	14	18	14 3/4

COLLAR



ARMHOLE CURVE



SLEEVE OPENING (GREEN)



CUFF OPENING (BLACK)



GREEN LONGSLEEVES SHIRT 2022

Specifications:

Material: Cotton Round neck green long sleeves

Color: Green reactive (color fastness)

Counts/Thread Number: 20 Counts

Fabric Composition: 60% COTTON (+/- 2% TOLERANCE)

40% POLYESTER (+/- 2% TOLERANCE)

42-44 SPI (Physical Count)

Make: Round Neck Green long sleeve T-Shirt

Ribbing (3 1/4-1) inches with Piping

Hemline with piping

Size Measurement of Body:

• Large 21"x 29" (20"x28" Tolerance)

Medium 20" x 28" (19" x 27" Tolerance)

Sleeves:

Large – 22 " inch. Upper, 20" inch Lower. (+/- 1/2 inch. tolerance) with Piping

• Medium - 21" inch. Upper, 19" inch Lower (+/- 1/2 inch. tolerance) with Piping

Neck Back width: 7" (+/- 1/4) tolerance

Neck drop: 3 3/4 " (+/- 1/4) tolerance

Print: Front and Back

With Logo, and Tagline Silk Screen Printing *Please see attached artwork.

Quantity: 35,000 pcs. (17,500 pcs. Medium and 17,500 pcs. Large)

DELIVERY:

1st tranche – 15,000 pcs.

- after 60 calendar days upon receipt of NTP and PO

2nd tranche – 10,000 pcs.

- after 75 calendar days upon receipt of NTP and PO

3rd tranche - 10,000 pcs.

- after 90 calendar days upon receipt of NTP and PO

Note:

- 1. Supplier must submit two actual samples (1 pc Medium and 1 pc Large) with printed design within five (5) calendar days from the date of bidding.
- The two (2) samples must be PTRI-tested (c/o supplier) and the PTRI test results should be submitted up to 5 calendar days from the date of bidding. As confirmed with the PTRI, as of now, the available test is for fiber composition only.
- 3. The submitted compliant samples will be signed-off by both the supplier and the end-user.
- Any damaged or defective items should be immediately replaced by the supplier. Otherwise, corresponding cost will be deducted from the final payment.





LANDBANK Logo: 4.12" x 2.32" Texts: 9.29" x 3.33"

Map: 11.83" x 19.90"

LANDBANK Logo: 9.97" x 1.27"



Naglilingkod sa BAYAN

